



Date: 16-07-2025

## CIRCULAR

It is hereby informed to all HOD's, Faculty and staff members that official email groups have been created to facilitate streamlined internal communication.

All members are requested to log in to their respective institutional email IDs and verify whether they have received the communication shared through the groups. This step is important to ensure that the group-based communication system is functioning correctly.

Group access for each department has been provided to the respective HOD's official email id. All department HODs are kindly requested to send a test email to their respective groups to ensure that group email access is functioning properly.

Any issues related to group emails or access—such as difficulties in sending or receiving messages kindly contact the SPOC (Mrs. Tejaswini Patil [tejaswinipatil@smvcer.ac.in](mailto:tejaswinipatil@smvcer.ac.in)).

Steps to access Google Groups:

- **On Desktop:** After logging into your domain email, click the **Google Apps** menu (grid icon) located at the top right corner. In the menu, you will find the "**Groups**" icon. Click to access your groups.
- **On Mobile:** Simply visit <https://groups.google.com> and log in with your domain email to access your groups.

  
Principal 16/07/25

**Enclosure:**

- Groups Access Privileges.



**Groups access privileges assigned:**

Sl No.	Groups	Group Access
1	smvcer-staff@smvcer.ac.in	hodcse@smvcer.ac.in
		hodece@smvcer.ac.in
		hodcivil@smvcer.ac.in
		hodmech@smvcer.ac.in
		hodphy@smvcer.ac.in
		hodmba@smvcer.ac.in
		library@smvcer.ac.in
		academics@smvcer.ac.in
		exam@smvcer.ac.in
		admissions@smvcer.ac.in
		iqac@smvcer.ac.in
		tpo@smvcer.ac.in
		internship@smvcer.ac.in
		iprcell@smvcer.ac.in
2	smvcer-hod@smvcer.ac.in	academics@smvcer.ac.in
		exam@smvcer.ac.in
		admissions@smvcer.ac.in
		iqac@smvcer.ac.in
		tpo@smvcer.ac.in
		internship@smvcer.ac.in
		iprcell@smvcer.ac.in
		nss@smvcer.ac.in

*[Handwritten Signature]*  
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**H.K.E. Society's**  
**Sir M Visvesvaraya College of Engineering**  
(Affiliated to VTU - Belagavi, Approved by AICTE - New Delhi, Accredited by NAAC)  
Yeramarus Camp, Raichur - 584135



3	smvcer-cse@smvcer.ac.in	hodcse@smvcer.ac.in
		sachinadi@smvcer.ac.in
4	smvcer-ece@smvcer.ac.in	hodece@smvcer.ac.in
		nagaraj@smvcer.ac.in
5	smvcer-civil@smvcer.ac.in	hodcivil@smvcer.ac.in
		sharankumarhatti@smvcer.ac.in
6	smvcer-mech@smvcer.ac.in	hodmech@smvcer.ac.in
		devarajpatil@smvcer.ac.in
7	smvcer-bsh@smvcer.ac.in	hodphy@smvcer.ac.in
8	smvcer-mba@smvcer.ac.in	hodmba@smvcer.ac.in
9	smvcer-library@smvcer.ac.in	library@smvcer.ac.in
10	smvcer-committee@smvcer.ac.in	iqac@smvcer.ac.in
11	smvcer-exam@smvcer.ac.in	exam@smvcer.ac.in
12	smvcer-office@smvcer.ac.in	office@smvcer.ac.in
		accounts@smvcer.ac.in
		est@smvcer.ac.in

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